1) Navigate to: https://urs.earthdata.nasa.gov/users/new

2) Enter a username using the guidelines to the right

3) Enter a password using the guidelines to the right

4) Re-type the password entered in step 3

5) Enter last name

6) Enter email (this can be the Gmail account you set up or any other email account desired).

7) Open the dropdown menu and select your country of residence.
7) Open the dropdown menu and select your affiliation.

8) Manually enter your affiliation if "other" is selected in step 7.

9) If you do not want email notifications, uncheck this box, but move to next step otherwise.

10) Perform CAPTCHA check by selecting the checkbox next to "I am not a robot." 

11) Click "REGISTER FOR EARTHDATA LOGIN" to finalize your account.